

Superintendent's Report

October 2026

Resolution:

- 6-month evaluation for Eric Burton- Recommendation for wage increase.
- 1-year evaluation for Bayard Burch- Recommendation for wage increase.
- Resolution to authorize HCSD to take ownership of the Home of the Champions sign panels- (Excluding the posts and garden beds.)

Information Items:

- Monroe County Soil and Water Conservation District- Seeking project to stabilize creek beds.
- Haylor, Freyer, and Coon performed annual safety survey.
- Seeking clarification on clothing allowance for new DPW full-time employees.

Community Center

- Picked up 8x8 shed from BOCES
- Fall decorations placed at community center, Main Street flowerpots, and welcome signs.
- Weekly mowing.
- Roof repairs: Highland Contractors (Start Date TBD)
- Williams and Son performed annual maintenance on village office HVAC.
- Northeast Fire Extinguisher Co. performed annual extinguisher inspections on all village-owned buildings.
- Duane has been training Chad and Dan on normal on routine maintenance needed for the boiler system and air handler units.
- Repaired steps outback at Community Center to daycare/dance studio.
- Chad and Duane installed new slide in oven in daycare.

Parks

- Weekly lodge cleaning.
- Annual lodge HVAC maintenance done by Williams and Son.
- Williams and Son replaced a bad water neutralizer and installed new one with fittings for easy replacement.
- Picking up litter as needed.
- Weekly mowing.
- Removed two dead trees at Village Park, ground stumps, restored area topsoil and seed.
- Repaired footbridge down at Village Park.

Personnel and Training

- Created Village of Hilton DPW's Basic Safety Plan- Acknowledged and signed by all DPW employees.
- DPW attended sexual harassment training- 9/30/26
- Fire Extinguisher safety brief- All DPW employees
- Eric Burton obtained CDL B permit.
- Jacob Cretelle obtained CDL B permit.
- Izaha Rivera obtained CDL B permit.
- Jacob Cretelle trained on street sweeper.
- Jacob Cretelle trained on garbage truck, cardboard, and dumpster pickups.
- Ladder safety- Entire crew

- Confined Space- Entire crew
- Vicky attended Cornell Cooperative Ext. zoom class for MS4 operators

Roads/Projects

- Pole barn update:
 - Albone spray foamed pole barn 9/8/26-9/18/26
 - Albone painted spray foam 9/21/26
 - DPW installed 2" water line for new pole barn washout area.
 - DPW repaired shop floor drain and added access cleanout.
- Paved Gorton, Brook St, and Short Hills Drive
- Replaced bad sections of concrete sidewalks and gutter. (Little Tree Ln, Hilton Dr, Carter Dr)
- Removed two dead trees, one on Strussenberg Dr. and Applewood Ln.
- Stump grinding 8 stumps at various locations throughout village. Restored with topsoil and seed.
- Pothole patching various streets throughout village.
- DPW finished painting crosswalks, stop bars, parking spaces, handicap stencils, and no parking lines.
- Filled bollards at new pole barn with concrete.
- DPW hung up Go Hilton Cadet banners.
- DPW hung up Apple Fest banners.
- Sweeping streets and parking lots weekly.
- Tree removed from creek behind Sherwood.
- Trimmed a few low hanging branches in conflict of sidewalks and roads.
- Began trimming misc. tree suckers throughout village. (Will continue as time permits).
- Williams and Son performed annual maintenance on DPW HVAC.
- DPW removed large locust tree leaning towards house at 325 Lake Ave.

Sanitary Sewers

- DPW crew dug out and added road mat and millings to the siphon access off Upton St.
- Monthly syphons were flushed.
- Raised manhole to grade near Upton Street.
- Extended concrete pad on Unionville to pump station for snowplow access.

Storm Sewer

- Flushing blocked storm sewer on Ceder Terrace.
- Began village wide catch basin cleaning and inspections.

Shared Services

- Village of Hilton provided a dump truck for paving for Spencerport 9/14/26
- Village of Hilton provided one laborer for paving for Spencerport 9/14/26
- Town of Parma, Town Riga, Hamlin, Parma, Sweden, Ogden, Village of Churchville, Brockport, and Spencerport provided trucks for paving Gorton, Brooks, and Short hills.
- Town of Parma provided us with bulk water and 1 Laborer for paving day.
- Town of Parama provided us with a large roller and operator for paving day.
- Village of Spencerport provided loader with forks to load community center shed on our trailer.
- Town of Parma assisted Albone Spray foam company on Friday 9/18/26 removing a pallet of spray foam from truck after Hilton DPW hours.
- Borrowed manlift from Hilton CSD to replace filters on community center gymnasium.
- Hilton CSD borrowed the villages tow-behind light tower for food truck rodeo.
- Village of Hilton provided a dump truck and driver to Churchville for paving for 1 day. 9/28/26

Hauling totals

Refuse 196 tons.

Recycling 24 tons.

Cardboard 7 tons.

Chips 24 tons.

Tires 0 tons.

Appliances 0 tons.